

Overview and Scrutiny Management Commission Work Programme - 2014/15

Reference	Subject	Purpose	Format	Methodology	Start Date	End Date	Lead Officer / Service Area	Portfolio Holder	Status	Comments
OSMC/12/135	Annual target setting	To examine the annual targets being set for 2014/15.	Task Group (Cllrs Webb, Webster & Vickers)	Task group working directly with PM officers	May-14	Jul-14	Jason Teal – 2102 Strategic Support	Councillor Roger Croft	Scheduled	Annual review. Task group scheduled to meet 30th June 2014.
OSMC/14/152	Fairer Contributions policy	To assess the intent and scope of the Fairer Contributions policy.	In meeting		May 14	Jul-14	June Graves - 2733 Head of Care Comm, Housing, Safeguarding	Councillor Joe Mooney	To be scheduled	Suggested by Councillor Gwen Mason and added to the work programme at the meeting of 25 February 2014.
OSMC/14/153	Severe weather	To understand the effect of and response to severe weather experienced during the winter of 2013/14.	Special meetings		May-14	Jul-14	Carolyn Richardson - 2105 Civil Contingencies Manager	Councillor Pamela Bale	To be scheduled	Suggested by Councillor Alan Macro and added to the work programme at the meeting of 25 February 2014. report to set out methodology
OSMC/09/02	Performance Report for Level One Indicators	To monitor quarterly the performance levels across the Council and to consider, where appropriate, any remedial action. Quarterly Item	In meeting		Apr-14	Ongoing	Jason Teal – 2102 Policy & Communication	Councillor Roger Croft	Scheduled	Quarterly item. To be heard (Jan 14 for Q2, April for Q3 , next meeting TBC but exec circle end date 24th July 2014)
OSMC/14/155	Affordable Housing	The process for obtaining and delivering affordable housing within new developments, using Parkway as case study			TBC	TBC	Gary Lugg / June Graves	Councillor Tony Vickers	in progress	Item postponed
OSMC/13/150	Homelessness - young families	To understand the reasons why West Berkshire appears to have a disproportionate amount of young families facing homelessness whose friends and extended family are unwilling or unable to provide them with temporary housing.	Task Group (Cllrs Bryant, Ellisson, Vickers & Webb)		Jan-14	Aug-14	Mel Brain–2403 Housing	Councillor Roger Croft	In progress	Arose from the 2012 review of homelessness (recommendation 12) Task Group established, first meeting to be held on 3 March 2014
OSMC/11/129	Housing Allocations policy	To conduct a review of the effectiveness of the Council's Housing Allocation Policy	In meeting		Sep-14	Sep-14	Mel Brain - 2403 Social Care Commissioning and Housing	Councillor Roger Croft	Scheduled	Review of the policy 12 months after its implementation.
OSMC/14/151	Children's Services governance arrangements	To assess the extent to which the internal and partnership bodies governing the activities of Children's Services collectively proved a framework that is necessary, comprehensive, efficient and effective.	Task Group		May-14	Nov-14	Mark Evans - 2735 Children's Services	Councillor Irene Neill	To be scheduled	Suggested by Rachael Wardell and added to the work programme at the meeting of 25 February 2014. Task Group established June 2014.
OSMC/11/119	Continuing Healthcare (CHC)	To assess the effect of the CHC operations policy and procedures in practise	In meeting		Dec-13	Oct-14	Belwinder Kaur – 2736 Adult Social Care	Councillor Joe Mooney	Scheduled	Monitoring of the CHC independent review action plan. At the April OSMC meeting the CCGs were asked to return to the October meeting to provide further performance update.
OSMC/12/149	Newbury town centre parking	To ensure that the needs of Newbury residents, businesses and visitors are appropriately balanced.	Task Group		Sep-14	Jan-15	Mark Edwards–2208 Highways and Transport	Councillor Pamela Bale	To be scheduled	Suggested by Councillor Tony Vickers and added to the work programme at the meeting of 2 July 2013. To be discussed following completion of the BID/WBC car parking review
OSMC/09/157	Revenue and capital budget reports	To receive the latest period revenue and capital budget reports	In meeting	Quarterly item.	Apr-14	Ongoing	Andy Walker – 2433 Finance	Councillor Alan Law	Scheduled	May lead to areas for in depth review.
OSMC/11/111	Risk Register	To scrutinise individual items on the Risk Register on an annual basis. Annual recurrence	In meeting		Apr-14	TBC	Ian Priestley	Councillor Roger Croft	Scheduled	Item postponed
OSMC/14/158	Delayed Transfer of Care	To identify the causes of Delayed Transfers of Care (DToC) and how they might be addressed.			TBC	TBC		Councillor Joe Mooney	to be scheduled	Suggested by Councillor Roger Hunneman and added to the work programme at the meeting of 20 May 2014

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OSMC/14/154	Self Insurance Fund	To determine the level at which the Self Insurance Fund should be set, balancing the level of risk with the size of the reserve.	Task Group		TBC		Andy Walker – 2433 Finance	Councillor Joe Mooney	To be scheduled	Suggested by Councillor Alan Law and added to the work programme at the meeting of 8 April 2014.